

# NG&G FACILITY SERVICES INTERNATIONAL



03FAC – Facilities Maintenance & Management  
Catalog and Price List

## NG&G Facility Services International

*A Veteran Owned Small Business*



263 Jenckes Hill Road  
Lincoln, Rhode Island 02865

[www.nggservices.com/GSA](http://www.nggservices.com/GSA)

P:877-644-0734

F: 800-334-5277



**Schedule**  
Contract GS-21F-0065X

# Company Profile

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**NG&G FACILITY SERVICES INTERNATIONAL** (contractor awarded name: National Glass & Gate Service, Inc.) – a Veteran Owned Small Business – is a full service nationwide facilities maintenance and repair firm, headquartered in Rhode Island. **NG&G** is considered one of the most influential companies in the industry for commercial, government, and military facility work.

Founded in 1971, **NG&G** has been providing Complete Facilities Maintenance (SIN 811-002), Electrical (SIN 811-004) and HVAC (SIN 811-005) services for 40 years to businesses and government customers in all 50 United States, Puerto Rico and Guam.

**NG&G** performs complete Facilities Maintenance services for major corporate and government clients on a national level including, but not limited to: Glass and Window Film replacement and installation, complete door and frame service, Locksmith services, Electrical, Plumbing, Flooring & Carpeting, Data/Phone system wiring, HVAC, Carpentry and Painting.

We are the recognized experts in establishing Preventative Maintenance programs tailored to a client's specific needs and will provide on-call or permanently assigned craftspeople (carpenters, electricians, locksmiths, laborers, etc. – including several at the “Master” level) to respond and perform specialty work.

All of our work is performed in strict compliance with applicable federal, state and local laws and agency regulations. Special attention is paid to OSHA, NFPA, and EPA governing laws and directives, and **NG&G** is both knowledgeable and fully compliant with military and civilian agency-specific regulations in these critical areas.

**GS-21F-0065X**

# GSA Schedule Contract Information

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**Schedule Title:** 03FAC – Facilities Maintenance and Management

**Contract Number:** GS-21F-0065X

**Contract Period:** January 21, 2011 through January 20, 2016

**Contractor:** National Glass and Gate Service, Inc. (dba NG&G  
Facility Services International)  
263 Jenckes Hill Road  
Lincoln, Rhode Island 02865

**Phone:** 877-644-0734

**Fax:** 800-334-5277

**Email:** GSA@nggservices.com

**Website:** [www.nggservices.com/GSA](http://www.nggservices.com/GSA)

**Point of**

**Contact:** Alan P. Riendeau

**Size:** Veteran Owned Small Business

*Online access to contract ordering information, terms and conditions, up-to-date pricing and the option to create an electronic delivery system are available through GSA Advantage!, a menu-driven database system. The internet address for GSA Advantage! is <http://www.gsaadvantage.gov>.*

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# Price List

<b>GSA APPROVED HOURLY RATES</b>		
SINs 811-002, 811-004, & 811-005		
<b>Labor Category</b>	<b>Rate</b>	
<b>Non-Exempt Position</b>		
Janitor	\$66.00	
Carpenter	\$49.00	
Electrician	\$61.00	
Laborer	\$50.00	
Grounds Maintenance Tech	\$45.00	
Painter	\$67.00	
Plumber	\$58.00	
Floor Tech	\$69.00	
HVAC Tech	\$90.00	
Locksmith	\$59.00	
Window Cleaner	\$50.00	
Roofer	\$75.00	
Tree Pruner	\$60.00	
Dry Waller	\$72.00	
Maintenance Trade Helper	\$39.00	
Glass/Security Film Technician	\$68.00	

*Prices are subject to Economic Price Adjustment Clause I-FSS-969, applies to all SINs awarded, a 3.5% escalation rate will be applied annually until January 20, 2016.*

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# Catalog of Services

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The Special Item Numbers (SINs) which NG&G holds under 03FAC – Facilities Maintenance and Management are:

## **SIN 811-002 Complete Facilities Maintenance**

NG&G provides services related to the complete facilities maintenance and repairs of government and private facilities and could include green maintenance. The following facilities maintenance services can be ordered as stand-alone or in multiple combinations. Services could include, but are not limited to:

- Facilities Maintenance
- Preventive Maintenance
- Remedial Maintenance
- Carpentry
- Roofing & Roof Repairs (excluding complete roof replacement)
- Locksmith
- Flooring and Carpet Installation and Maintenance
- Window, Door, Glass, Gate, Security Film Installation and Maintenance
- Energy Efficient Lighting Programs & Retrofits
- Janitorial/Custodial
- Plumbing and Pipefitting
- Electrical
- Ventilation, Heating and Air Conditioning (HVAC)
- Landscaping; Tree Trimming; and Snow Removal

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# Catalog of Services

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## **SIN 811-004 Electrical and All Utilities**

NG&G will provide all labor, materials, tools, equipment and supervision necessary to supply and maintain firm uninterrupted electrical energy, and utility services necessary to meet the Government's or client's needs. Resulting assignments could be responsible for the operation, maintenance, repair, future upgrades, and future utility system replacements. Additionally, we offer the necessary labor, materials, tools, and equipment to maintain and operate the utility system(s) and manage the maintenance, repairs, replacement, etc., of the system(s) to ensure continuous, adequate, and dependable service for each government agency or tenant.

## **SIN 811-005 Refrigeration, Heating, Ventilation, Air Conditioning (HVAC)**

NG&G will provide services related to providing heating and ventilation services. Services could include, but are not limited to, cleaning; air balancing; restoration and de-contamination of HVAC systems or any combination of providing plant equipment; materials; tools; transportation; supervision; labor to perform all repairs; periodic preventative maintenance (PPM); and emergency service work calls to ensure continual operations of refrigeration; heating; ventilation; air conditioner; boiler; geothermal heat pump systems; renewable energy systems; and boiler and chiller systems.

# Description of Labor Categories

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## Non-Exempt Positions

NG&G Facility Services International offers only personnel who meet or exceed the minimum qualification requirements stated in the Labor Category Descriptions provided herein.

NG&G adheres to all local, state, and federal employment labor laws.

Categories that are considered non-exempt include employees that adhere to both Federal and State laws, and receive compensated overtime. All non-exempt employees must receive overtime pay for hours worked in excess of forty hours in a workweek of at least one and one-half times their regular rate of pay. NG&G understands that the FLSA does not require overtime pay for work on Saturdays, Sundays, holidays, or regular days of rest.

## Labor Category Descriptions

Carpenter
<p>Labor Category Description: Performs duties necessary to maintain in good repair building woodwork and equipment such as shelves, counters, benches, partitions, doors, floors, stairs, casings, and trim made of wood. Work involves the ability to read from blueprints, drawings, models, or verbal instructions; able to use a variety of hand tools, portable power tools and standard measuring instruments; making standard shop computations relating to dimensions of work; and selecting materials necessary for the work.</p> <p>Knowledge of plasterboard applications or other wallboard to ceilings or interior walls of buildings. Able to build or repair with fasten wooden, metal, or rockboard lath to walls, ceilings or partitions of buildings, and seal joints between plasterboard or other wallboard to prepare wall surface for painting or papering. Understanding of other construction surfaces such as floors, sidewalks, roads, or curbs using a variety of hand and power tools. Align forms for sidewalks, curbs, or gutters; patch voids; use saws to cut expansion joints.</p> <p>Education and/or Experience: High school diploma or GED. Minimum of two years experience in direct or related field and ability to perform tasks efficiently and satisfactorily.</p>

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# Description of Labor Categories

## Drywaller

Labor Category Description: Apply plasterboard or other wallboard to ceilings or interior walls of buildings. Apply or mount acoustical tiles or blocks, strips, or sheets of shock-absorbing materials to ceilings and walls of buildings to reduce or reflect sound. Materials may be of decorative quality. Includes lathers that fasten wooden, metal, or rockboard lath to walls, ceilings or partitions of buildings to provide support base for plaster, fire-proofing, or acoustical material.

Education and/or Experience: High school diploma or GED preferred. Minimum of one year's related experience.

## Electrician

Labor Category Description: Performs a variety of electrical trade functions such as the installation, maintenance, or repair of equipment for the generation, distribution, or utilization of electric energy.

Work involves most of the following: Installing or repairing any of a variety of electrical equipment such as generators, transformers, switchboards, controllers, circuit breakers, motors, heating units, conduit systems, or other transmission equipment; working from blueprints, drawings, layouts, or other specifications; locating and diagnosing trouble in the electrical system or equipment; working standard computations relating to load requirements of wiring or electrical equipment; and using a variety of electrician's hand tools and measuring and testing instruments. In general, the work of the maintenance electrician requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. Familiar with electrical code application and where appropriate, licensed as an electrical contractor.

Education and/or Experience: High school diploma or GED. Technical training and two years relevant electrical experience. Certification as required by state and local licensing boards.



# Description of Labor Categories

## Flooring Technician

Labor Category Description: Lay and install carpet from rolls or blocks on floors. Install padding and trim flooring materials. Apply hard tile, marble, and wood tile to walls, floors, ceilings, and roof decks, and perform related maintenance and repairs. Apply blocks, strips, or sheets of shock-absorbing, sound-deadening, or decorative coverings to floors.

Education and/or Experience: High school diploma or GED preferred. Minimum of one year's experience in related field.

## General Laborer

Labor Category Description: Performs general tasks that require physical abilities and effort involving minor skills and limited prior work experience. The following tasks are typical of this occupation: loads and unloads trucks, and other conveyances; moves supplies and materials to proper location by wheelbarrows or hand-trucks; stacks materials for storage or binning; collects refuse and salvageable materials. Digs, fills, and tamps earth excavations; levels ground using pick, shovel, tamper and rake; shovels concrete and snow; cleans culverts and ditches; cuts tree and brush; operates power lawnmowers. Moves and arranges heavy pieces of office and household furniture, equipment, and appliances; moves heavy pieces of automotive, medical engineering, and other types of machinery and equipment.

Education and/or Experience: High School diploma or GED preferred. Minimum six months experience.

# Description of Labor Categories

## Glass and Security Film Technician

Labor Category Description: Cut, fit, install, repair, and replace glass and glass substitutes, such as plastic and aluminum, in building interiors or exteriors and in furniture or other products. Measure, cut, fit, and press anti-glare, security and blast-protection adhesive film to glass, or spray glass with tinting solution to prevent light glare. Read and interpret blueprints and specifications to determine size, shape, color, type, and thickness of glass, location of framing, installation procedures, and staging and scaffolding materials required. Create patterns on glass by etching, sandblasting, or painting designs.

Education and/or Experience: High school diploma or GED. Minimum of two years related experience.

## Grounds Maintenance Technician

Labor Category Description: May work independently or under supervision. Maintains grounds of residential, industrial, commercial or public property such as yards, exterior buildings, campuses, picnic grounds, parks, playgrounds, greenhouses, greenbelts, flowerbeds, and athletic fields. May repair minor grounds structures and equipment, and perform installation, maintenance or repair to systems and equipment. Capable of providing more advanced skills in performance of maintenance related duties to grounds that include residential, industrial, commercial or public property such as yards, exterior buildings, campuses, picnic grounds, parks, playgrounds, greenhouses, greenbelts, flower beds, and athletic fields. May repair structures and equipment, and perform installation, maintenance or repair to systems and equipment. May be required to perform one or more functions such as: cutting, trimming, hedging, edging, planting, mulching, cultivating, aerating, pruning, clipping, fertilizing, shoveling, digging, rototilling, removing, replacing weeding, watering, etc. May be required to have experience in applying herbicide, insecticide, or other products and be familiar with environmental requirements.

# Description of Labor Categories

## Grounds Maintenance Technician (cont)

In some cases may be required to design, install, modify and activate landscapes including sprinkler systems, drip systems, waterfalls, rockscapes, and hardscapes. May be called upon to pickup, burn or cart away leaves, paper, debris or other litter. Repairs and paints fences, gates, benches, tables, guardrails, outbuildings and other structures.

Education and/or Experience: High School diploma or GED preferred. Minimum 6 months of experience in related field.

## HVAC Technician

Labor Category Description: Assemble, install, alter, and repair pipelines or pipe systems that carry water, steam, air, or other liquids or gases. May install or repair heating, central air conditioning, mechanical control systems or refrigeration systems, including oil burners, hot-air furnaces, and heating stoves. The primary purpose of the HVAC service technician is the installation and maintenance of large and small refrigeration and air conditioning systems and piping. Must have experience in operation and maintenance of HVAC systems that serve uninterruptible building or real estate operations. CFC Certification as required. Proficiency in diagnosing/troubleshooting HVAC systems and recommending the most economical and least impact overhaul and repair scheme. May require completion of safety courses.

Education and/or Experience: High school diploma or GED. Certification as required by state and local licensing boards. Minimum three (3) years experience as a journey person HVAC service technician.

# Description of Labor Categories

## Janitor/Custodian

Labor Category Description: Must be able to meet physical demands and have experience at performing general janitorial and/or custodian type duties. Must be able to perform more difficult janitorial and custodial services and duties may include but are not limited to: cleaning, scrubbing, mopping, vacuuming, carpet cleaning and extracting, hard floor cleaning, stripping, refinishing, and polishing, general sweeping, trash and debris removal, window washing, blind cleaning, bathroom sanitation, pressure washing, dusting, and cleaning of appliances and fixtures. Also may provide routine general housekeeping services involving maintaining and upkeep of the appearance and cleanliness of facilities from everyday use.

Education and/or Experience: High School diploma or GED preferred. Requires a minimum of six months experience.

## Locksmith

Labor Category Description: Installs, repairs, modifies, and opens a variety of locking mechanisms found on doors, desks, compartments, mobile equipment, safes, and vaults. Examines locking mechanism and installs new unit or disassembles unit and replaces worn tumblers, springs, and other parts or repairs them by filing, drilling, chiseling and grinding. Opens door locks by moving lockpick in cylinder or opens safe locks by listening to lock sounds or by drilling. Makes new or duplicate keys, using key cutting machine. Changes combination by inserting new or repaired tumblers into lock. Establishes keying systems for buildings.

Education and/or Experience: High school diploma or GED. Minimum of two years related experience.

# Description of Labor Categories

## Maintenance Trades Helper

Labor Category Description: Assists one or more workers in the skilled maintenance trades by performing specific or general duties of lesser skill, such as keeping a worker supplied with materials and tools; cleaning working area, machine, and equipment; assisting journeyman by holding materials or tools; and performing other unskilled tasks as directed by journeyman. The kind of work the helper is permitted to perform varies from trade to trade. In some trades the helper is confined to supplying, lifting, and holding materials and tools, and cleaning working areas; and in others the worker is permitted to perform specialized machine operations, or parts of a trade that are also performed by workers on a full-time basis.

Education and/or Experience: High School diploma or GED preferred. Minimum 6 months of experience in related field.

## Painter

Labor Category Description: Must possess basis or advanced skills in painting, touch-ups and redecorating buildings, walls, woodwork and fixtures. Work involves the following: knowledge of surface peculiarities and types of paint and stain required for different applications; preparing surface for painting or staining by removing old finish, placing putty or filler in holes and gaps; sanding, chalking and applying paint or stain with appropriate application tool such as spray gun, roller, brush, sponge, or cloth. May be required to mix colors and other ingredients to obtain proper color, consistency and protection. Must be experienced in touch-up application including preparing surfaces, color matching and paint or stain application. In general, must be well rounded in painting and/or staining application from either technical training and/or experience acquired through a formal apprenticeship.

Education and/or Experience: High school diploma or GED preferred. One year's experience for type painting application.

# Description of Labor Categories

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## Plumber

Labor Category Description: Experienced at one or more of the following: assembling, installing and repairing pipes, fittings and fixtures of heating, water, and drainage systems, boiler and high pressure piping, according to specifications and plumbing codes. Must be able to review building plans and working drawings to determine work required and sequence of installations. Must be proficient at performing periodic and corrective maintenance. Inspects structures to ascertain obstructions to be avoided to prevent weakening of structure resulting from installation of pipe. Locates and marks position of pipe and pipe connections and passage holes for pipes in walls and floors, using ruler, spirit level and plumb bob. Cuts openings in walls and floors to accommodate pipe and pipe fittings, using hand tools and power tools. Cuts and threads pipe, using pipe cutters, cutting torch, and pipe-threading machine. Bends pipe to required angle by use of pipe-bending machine or by placing pipe over block and bending it by hand. Assembles and installs valves, pipe fittings, and pipes composed of metals, such as iron, steel, brass and lead, and nonmetals, such as glass, vitrified clay, and plastic, using hand tools and power tools. Joins pipe by use of screws, bolts, fittings, solder, plastic solvent, and calks joints. Fills pipe system with water or air and reads pressure gauges to determine whether system is leaking. Installs and repairs plumbing fixtures, such as sinks, commodes, bathtubs, water heaters, hot water tanks, garbage disposal units, dishwashers, and water softeners.

Repairs and maintains plumbing by replacing washers in leaky faucets, mending burst pipes, and opening clogged drains. May perform soldering or welding of holdings and fixtures including steel structural members. Experienced at installing or repairing water, steam, gas or other types of pipe and pipefittings.

# Description of Labor Categories

## Plumber (cont)

Work requirements may include one or more of the following: laying out work and measuring to locate position of pipe from drawings or other written specifications; cutting various sizes of pipe to correct lengths with chisel and hammer, oxyacetylene torch or pipe-cutting machines; threading pipe with stocks and dies, bending pipe by hand-driven or power-driven machines; assembling pipe with couplings and fastening pipe to hangers; making standard shop computations relating to pressures, flow and size of pipe required; and making standard tests to determine whether finished pipes meet specifications. May be responsible install and maintain high and low pressure piping to supply fire protection systems with water, foam, carbon dioxide and other fire suppression fluids/gases in real property.

Education and/or Experience: High school diploma or GED. Technical school or training is desirable. Minimum of two years experience. Certification as required by state and local licensing boards.

## Roofer

Labor Category Description: Covers roofs with roofing materials, such as composition shingles or sheets, wood shingles, or asphalt and gravel, to waterproof roof. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor/manager.

Education and/or Experience: High school diploma or GED preferred. Minimum of one year related experience.

# Description of Labor Categories

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## Tree Trimmer/Pruner

Labor Category Description: Cut away dead or excess branches from trees or shrubs to maintain right-of-way for roads, sidewalks, or utilities, or to improve appearance, health, and value of tree. Prune or treat trees or shrubs using handsaws, pruning hooks, sheers, and clippers. May use truck-mounted lifts and power pruners. May fill cavities in trees to promote healing and prevent deterioration.

Education and/or Experience: High School diploma or GED preferred. Minimum of one year's related experience.

## Window Cleaner

Labor Category Description: Cleans windows, glass partitions, mirrors, and other glass surfaces of building interior or exterior, using pail of soapy water or other cleaner, sponge, and squeegee. Crawls through window from inside and hooks safety belt to brackets for support; sets and climbs ladder to reach second or third story; uses bos'n chair, swing stage, or other scaffolding lowered from roof to reach outside windows; or stands to reach first floor or inside windows.

Education and/or Experience: High school diploma or GED preferred. Minimum of six months experience.



# Information for Ordering Activities

## 1. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SIN"s):

- a. SIN 811-002 for Complete Facilities Maintenance
- b. SIN 811-004 for Electrical, and all Utility Services
- c. SIN 811-005 for Refrigeration, Heating, Ventilation and Air Conditioning (HVAC maintenance)

2. **MAXIMUM ORDER:** None

3. **MINIMUM ORDER:** None

4. **GEOGRAPHIC COVERAGE:** CONUS, Alaska, Hawaii, Puerto Rico, Guam

5. **POINT(S) OF PRODUCTION:** Various

6. **BASIC DISCOUNT:** None

7. **QUANTITY DISCOUNT(S):** 3% (\$100,000 and above)

8. **PROMPT PAYMENT TERMS:** NET 30

9. **GOVERNMENT PURCHASE CARD ACCEPTED:** Yes (excludes prompt payment discount)

10. **FOREIGN ITEMS:** None

## 11. TIME OF DELIVERY AFTER RECEIPT OF ORDER (ARO):

**Normal:** Varies per service performed

**Urgent Requirement:** Clause I-FSS-140-B of the contract applies.

Agencies can contact contractor's representative to possibly affect a faster delivery.

12. **FOB:** Destination

13. **ORDERING ADDRESS:** Same as Contractor

14. **PAYMENT ADDRESS:** Same as Contractor

15. **WARRANTY PROVISION:** Standard Commercial Warranty

16. **EXPORT PACKING CHARGES:** N/A

17. **TERMS AND CONDITIONS OF GCCC ACCEPTANCE:** (any thresholds above the micro -purchase level)

18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A

19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A

20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS:** N/A

**AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A

20a. **TERMS AND CONDITONS FOR ANY OTHER SERVICES:** N/A

21. **LIST OF SERVICE AND DISTRIBUTION POINTS:** N/A

22. **LIST OF PARTICIPATING DEALERS:** N/A

23. **PREVENTIVE MAINTENANCE:** N/A

24. **ENVIRONMENTAL ATTRIBUTES, e.g. RECYCLED CONTENT, ENERGY EFFICIENCY, AND/OR REDUCED POLLUTANTS:** Contractor must complete.

25. **DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER:** 056142169

26. **NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACTOR REGISTRATION (CCR)**

**DATABASE:** NG&G is registered and active.

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